

Registration Form 2027

info@einsteinpreschool.co.za

BABIES / JUNIORS / AFTERCARE

The following documents to accompany the application:

- Copy of child's birth certificate
- Copies of both parents ID documents
- Copy of clinic card

(Complete in black pen)

Application for registration

□ Baby □ Toddler □ Grade R □ Aftercare

□ Full day (06:00 - 17:30) □ Half day (06:00 - 13:00)

Fees:

- Annual registration fee: R200,00
- Full day: R2500,00 per month
- Half day: R2300,00 per month
- After school care: R900,00 per month.

Fees will be revised during June 2027 and notice will be provided to parents of the changes.

1. CHILD'S DETAILS:

Surname: ……
……..

Nickname:……_

Full names: …….

Nationality: ……

Date of birth: ……..

ID number: ……..……..…

Home language: ……..

Sex: □ Boy □ Girl

2. PARENTS DETAILS:

Marital status: (please mark)

□Both parents □ Single parent □Foster care
□Widower/widow □Other (specify):

……

FATHER/ GUARDIAN:

Title:……. Initials: ……

Surname:……..

Name:…….

ID number: ……

Cell no: …….

Work no: …….

Email: …….

Address (home): …….

Address (postal):…….

Occupation: ……..……

Employer: …….

Work address: …….

MOTHER/ GUARDIAN:

Title:……. Initials: …….. Surname: ……..

Name: …….

ID number: ……..……..……

Cell no: …….

Work no: …….

Email: …….

Address (home): …….

Address (postal):…….

Occupation: ……..……

Employer: ……..…….

Work address: …….

3. MEDICAL HISTORY:

Chronic illnesses: ……..

……..

Chronic medication: ……..……..

…….

Allergies: …….

……..

Allergy medication: …….

……

(Please specify)

Any medical conditions/handicaps/operations we should know about?

…….

…….

……..

4. DETAILS OF DOCTOR AND MEDICAL AID

Doctor name: …….

Tel no: …… File no: ……

Medical Aid: …… Plan: ……..

Medical Aid no: ……. Main member:……...

5. CONTACT PERSONS (in case of emergency and parents are out of reach)

1. …….	2. ……..
Name & Surname:	Name & Surname:
Relationship: …….	Relationship: …….
Cell no: ……	Cell no: …….
Work no: ……..	Work no: …….
Home no: …….	Home no: …….

Authorized persons to collect child:

……

……

……

……

No child will be given to a person not stipulated on the registration form unless it was communicated to the school. Any new/unknown person who collects your child, will be verified.

6. OTHER IMPORTANT INFORMATION:

……..

……

……..

7. TERMS AND CONDITIONS (See next page)

- I have read and understood the Terms and Conditions and agree to it.

8. PAYMENT

- School fees are payable in **advance by the 7th** of each calendar month. I commit to pay the school fees **promptly.**

I choose the following form of payment:

- Cash (a receipt will serve as proof of payment)
- Electronic transfer (EFT) (use the child's name and surname as reference)

NB: Statements are send out electronically.

Email address for statements:

……

SIGNED AT_____ON THIS ……DAY OF……20…..

…… ……

……. ……

NAME IN PRINT SIGNATURE: FATHER/GUARDIAN

…… ……

……

NAME IN PRINT SIGNATURE: MOTHER/GUARDIAN

AFTERCARE - Please make use of the Aftercare WhatsApp group to communicate absences and extra mural activities!

TERMS AND CONDITIONS ("Ts & Cs")

1. GENERAL

1.1 The Parent(s) and/or guardian(s) (the "Parent") hereby apply for admission of the Learner to Einstein Pre-school("the School").
1.2 The Parent hereby confirms that all information provided is accurate and complete.
1.3 It remains the responsibility of the Parent to inform the School in writing of any change in the information provided.
1.4 The Parent confirms that the School has been inspected and is satisfied with the services rendered and facilities offered by the School.
1.5 The Parent has read and understood the Ts & Cs as contained in this Registration Form ("the Agreement") and is deemed to have agreed to these Ts & Cs.

2. ADMITTANCE

2.1 The Parent hereby applies for enrolment at the School.
2.2 The selection panel of the School shall evaluate the application; whereafter, the decision of the selection panel shall be final.
2.3 A Learner shall be enrolled for 1 (one) academic year only.
2.4 Each Learner will be required to be readmitted on an annual basis and will be required to pay the yearly registration fee.

3. HOURS

3.1. The School **will** be open from 6:00 until 17:30.
3.2 A **penalty** fee of R60 is payable for every 15 minutes or part thereof when arriving late. Such a penalty fee will be added to the monthly statement and will be payable before the 7th (seventh) of the succeeding month.

4. FEES AND PAYMENT

4.1 Registration fee is immediately payable and must be paid within 2 (two) months after enrolment.
4.2 Monthly fees are payable in advance, before the 7th (seventh) of each month.
4.3 Should the Parent be unsure as to any of its financial obligations, it is the responsibility of the Parent to contact the School in order to obtain clarity.
4.4 The School may, from time to time, notify the Parent of additional fees which relate to specific activities, outings, stationery, and other items which may be recurring or once-off, by giving advance notice to the Parent.
4.5 If the Parent fails to pay any instalment on the due date, and the School grants an indulgence of time to make such payment, this shall not be regarded as a waiver by the School of their right to insist that all amounts owing be paid immediately or an agreement that the payment dates for the remaining instalments have in any way been extended or altered. The School does not have an obligation to extend any payment dates, but may do so at its sole discretion.
4.6 Where there is more than one Parent, the liabilities or obligations of the Parent in terms of this Agreement will be joint and several, the one paying the other to be absolved.
4.7 The Parent agrees to reimburse the School for any expenses that the School incurs on behalf of or in relation to the Learner, such as emergency medical expenses, and/or any malicious damage to School property. Proof of such expenses will be made available to the Parent upon request.
4.8 No fees are refundable for reasons of illness, holidays, or any other cause. Should a Learner not be present at School for any period of time, for whatsoever reason, the monthly fees will still remain due and payable.
4.9 School fees are subject to an annual increase as determined by the School.

5. TERMINATION

5.1 The Parent can terminate this agreement by giving 1 (one) calendar month's written notice.

5.2 November and December shall not be regarded as notice months; accordingly, fees for both November and December shall be payable.

5.3 Should notice not be given as set out in clause 5.1 above, the School reserves the right to levy a reasonable cancellation penalty.

5.4 The School, by giving 2 (two) calendar months' notice, may terminate this Agreement and the admission and enrolment of a Learner, if the School is of the reasonable opinion that the School can no longer provide adequately for any special educational needs of such Learner.

6. BREACH

6.1 In the event that the Parent breaches any material term hereof and fails to remedy such breach within 7 (seven) days after receipt of a written notice from the School requiring such breach to be remedied, the School will be entitled to immediately cancel this Agreement by written notice to the Parent, which cancellation will be without prejudice to any other rights which the School may at law enjoy arising out of such breach and/or cancellation.

6.2 The Parent understands that 2% interest will be charged monthly on accounts not paid within 30 (thirty) days of presentation, as provided for in Sections 5(3) and 103 of the National Credit Act, 34 of 2005 (as amended).

6.3 The School reserves the right to refuse a Learner access to the School and/or to withhold the Learner's progress report upon non-payment of school fees.

7. ACCESS

7.1 The right of access to the School premises is reserved at all times.

7.2 Any person and/or Learner entering the School does so at their own risk.

7.3 All persons entering the School's property undertake to comply promptly with the School's rules and regulations.

7.4 The Parent shall provide the School with a list of persons authorised to collect the Learner. The School may refuse to release a Learner to any person not authorised by the Parent.

8. INDEMNITY

8.1 It is the sole responsibility of the Parent not to send any valuable items to the School with the Learner.

8.2 It is the sole responsibility of the Parent to ensure all the belongings of the Learner are properly marked.

8.3 The School shall not be liable for any loss of items.

8.4 The Parent understands that although the School undertakes to take reasonable precautions to ensure the Learner's safety and well-being during school hours and during any activities, the School cannot guarantee the safety and well-being of the Learner at all times.

8.5 The Parent hereby gives permission that:

8.5.1 the Learner may participate in any of the School's official organised activities as well as all normal curricular activities of the School.

8.5.2 should the Learner be transported for any reason whatsoever, whether in case of emergency or in respect of an activity, the Learner may be transported by a legal transport operator or an employee of the School.

8.6 The Parent herewith gives permission, if circumstances so warrant, that the Learner may receive medical attention if the Parent cannot be contacted and/or reached in time. In such circumstances, the Parent cedes all parental rights to the principal or dedicated teacher of the School to obtain professional medical assistance. This includes the transport of the Learner to the hospital and, in the extreme situation where medical authority is required to do an emergency

operation/procedure, such authority is ceded to the principal or dedicated teacher, free from any liability to the School, and the principal or dedicated teacher.

8.7 The Parent accepts that he/she will be held responsible for the payment of expenses, medical bills, and/or hospital accounts where the Learner qets injured.

8.8 The Parent indemnifies the School and employees against any damages, claims or liability that may arise as a result of damage to or loss of property, bodily injury, illness or death affecting the Parent or Learner and relating to the Learners participation in any activities (including transportation of the Learner) or curriculum activities of the School, whether resulting from or caused by a negligent act or omission by any such indemnified party.

8.9 The Parent is aware that if the Learner participates in extracurricular activities, the School cannot be held responsible for the Learner's safety and well-being. Accordingly, the Parent indemnifies the School and employees against any damages, claims or liability that may arise as a result of damage to or loss of property, bodily injury, illness or death affecting the Parent or the Learner and related to by the Learner's participation in any extracurricular activities.

9. UNDERTAKING

9.1 The Parent undertakes to ensure that no undesirable and/or harmful items are brought to the School.

9.2 The Parent undertakes to ensure that the Learner is immunised against normal contagious diseases before attending the School (including Tuberculosis, Diphtheria, Tetanus, Measles, Mumps, etc).

9.3 The Parent will refrain from making any negative and/or slanderous entries and/or postings of the School on social media and understand that it can have legal implications, wherefore the School reserves the right to hold the Parent liable for any damages associated with such conduct.

10. SICKNESS POLICY

10.1 Should any Learner have a fever above 37°C, the School will immediately contact the Parent to request that the Learner be collected from the School immediately. Such a Learner may only return to School once the fever has returned to normal.

10.2 Any Learner who has a sick note from a doctor, stating that the Learner may not attend school, will be required to be kept at home for the duration of his/her illness and the recovery associated thereto.

10.3 Any Learner on antibiotics, who is vomiting or has diarrhoea, should stay at home until symptoms have stopped.

10.4 Any Learner with nits or lice may only return to School once it has been contained.

10.5 Any medication to be administered at the School must be indicated in the medicine register and given to the teacher on duty.

11. PROTECTION OF PERSONAL INFORMATION

11.1 The Parent consents to the School processing the personal information as contained in this Agreement.

11.2 The Parent acknowledges that informal photographs and/or videos may be taken of the Learner participating in the day-to-day activities of the School. These photographs and/or videos may be shared on the School's official communication channels, including but not limited to all social media platforms , including class or or school-related WhatsApp groups. The Parent may withdraw this consent at any time by providing written notice to the School.

11.3 The Parent consents to the School to distribute the Parent's name and contact details to other parents, employees of the School, or any other responsible persons authorised or delegated by the School for any School-related purpose

11.4 The School reserves the right to contact any previous school that the prospective learner has attended, in order to obtain a reference for the Learner and the Parent.

11.5 The School reserves the right to apply for a full credit check of the Parent, including contacting

any previous schools that the prospective learner has attended, in order to satisfy the financial obligations.

11.6 The Parenti hereby gives the School permission and authorisation to supply consumer credit information to any debt collectors and/or credit bureau (and in this regard, ii is recorded and acknowledged by the Parent that the School may transmit to any debt collectors and/or credit bureau data about this Agreement as well as information regarding the breach and/or noncompliance with this Agreement).

12. FORCE MAJEURE

12.1 The School shall not be liable for any loss or damage caused by the non-performance or any delay in performance of any of its obligations hereunder arising out of any matter beyond the School's control including but not limited to events such as wars (whether declared or not), insurrections, sabotage, strikes, acts of God, governmental actions or controls, riots or civil commotion, water restrictions, pandemics, epidemics, a state of national disaster, earthquakes, floods, sink holes, power cuts, floods, fires, explosions, hazardous contamination, a state of emergency, lockouts or other trade disputes, breakdown of machinery, transport delays or interruptions, Government restrictions or regulations, any delay in delivery by the School's suppliers or other causes beyond the control of the School making it impossible for the School to perform ("Force Majeure Event")

12.2 The School's inability to perform as a result of a Force Majeure Event will not constitute a breach of this agreement.

13. LEGAL PROVISIONS

13.1 All transactions between the School and the Parent shall be governed by and decided upon in accordance with the laws of the Republic of South Africa.

13.2 Either party shall be entitled to institute action in the Magistrate's Court. Notwithstanding the above, the School shall be entitled to commence litigation in any competent court, for any such relief they may claim against the Parent.

13.3 Should the School take legal action against the Parent in respect of this Agreement, the Parent shall be responsible for payment of all legal costs on a scale between attorney and own client, including but not limited to tracing fees, sheriff fees, collection commission, counsel fees and all expenses and disbursements incurred as a result of the legal action.

13.4 Each provision in these Ts & Cs is severable. If any provision is found to be defective, unlawful or unenforceable, the remaining provisions shall continue to be of full force and effect.

13.5 The Parent shall not be entitled to cede its rights or assign its obligations under this Agreement. However, the School shall be entitled to cede its rights or assign its obligations under this Agreement, without notice to the Parent and such cessionary shall be entitled to enforce its rights hereunder against the Parent.

13.6 The Parent selected the addresses as contained in this Agreement as its *domicilium citandi et executandi* for purposes of any notice and/or legal process necessary in this regard and shall notify the School in writing of any change of address.

13.7 The Parent acknowledges that they have read, understood, and agreed to comply with any additional rules or policies communicated by the School from time to time.